

ADDENDUM/AMENDMENT TO
REQUEST FOR PROPOSAL
STATE OF IOWA
JUDICIAL BRANCH

COURT DEBT COLLECTION SERVICES PROVIDED BY LAW FIRMS
RFP NO. 2010-100

Original date of posting: May 4, 2010

Date of amendment: July 23, 2010

This addendum amends Section 5.4 (page 28 of 48) of the RFP. The amendments in this document include the amendments to 5.4.1 and 5.4.2 posted on July 22, 2010, plus an additional amendment to 5.4.3. Amendments are shown in red underlined text:

5.4 Evaluation criteria

The Evaluation Committee will evaluate each Proposal using evaluation criteria developed before the Proposals are opened. The Evaluation Committee will award points weighted as follows:

5.4.1 Technical understanding and approach (§§ 3.2.5, 3.2.6, 3.2.7, 4.3.1, 4.3.2, 4.3.3) (40%)

5.4.2 Law Firm experience and capacity (§§ 3.2.2, 3.2.3, 3.2.4) (30%)

5.4.3 Cost (§ 1.3.6, 3.3) (20%)

5.4.4 Contract risk (§ 3.2.8) (10%)

Note: Under section 2.6 of the RFP, the Judicial Branch “reserves the right to amend the RFP at any time using an addendum.”

These amendments do not change the proposal requirements already stated in the original RFP, they merely clarify the nature of the proposal evaluations. Therefore, there will be no extension of the deadline for submitting proposals, which is July 23, 2010, at 4:30 PM central daylight time.